



# Supreme Court of Appeals State of West Virginia

## News

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### **Free tax prep offered by State Law Library For immediate release Friday, February 1, 2013**

CHARLESTON, W.Va. – The State Law Library, in cooperation with the Central West Virginia Earned Income Tax Credit (EITC) Coalition, is offering free income tax preparation for low- to middle-income tax payers earning \$49,000 or less. Certified volunteer staff members will offer one-on-one tax preparation assistance and e-filing of documents.

Appointments are required and may be scheduled by calling the State Law Library at 304-558-2607. Hours are 10 a.m. to 4 p.m. Monday, Tuesday, and Thursday; noon to 5 p.m. Wednesday; and 10 a.m. to noon Friday and Saturday. Appointments are available now through April 13.

The program is limited to simple tax returns. Persons who needs assistance with more complicated forms, such as Schedule C (profit and loss from business); Schedule D (capital gains and losses); Form 2106 (employee business expenses); and Form 3903 (moving), will be referred to another agency.

The State Law Library is located on the fourth floor of the East Wing of the State Capitol in Charleston. Metered parking is available near the Culture Center off the Greenbrier entrance to the Capitol Complex.

The following is a checklist of documents to bring to the appointment (as applicable).

- ▶ Proof of identification (driver's license, West Virginia identification card, etc.)
- ▶ Social Security cards for you, your spouse, and dependents you are claiming
- ▶ Birth dates for self, spouse, and dependents you are claiming
- ▶ If married filing jointly, BOTH spouses must be present to sign documents
- ▶ W-2, W-2G, 1099-R wage and earnings statement from all employers
- ▶ Interest and dividend statements from banks (Forms 1099)
- ▶ Receipts for 2012 property taxes (if applicable)
- ▶ Receipts for 2012 charitable donations (if applicable)
- ▶ Receipts for 2012 medical deductions (if applicable)
- ▶ Receipts for 2012 student loan interest payments (if applicable)
- ▶ Student tuition payment statement (if applicable)
- ▶ Bank account and bank routing numbers for direct deposit
- ▶ Total paid to daycare provider and the provider's tax identification number (the provider's Social Security Number or business Employer Identification Number)